

NAS Pensacola All Hands Message

Coronavirus (COVID-19)

Update 4: March 27, 2020



STATUS UPDATE

As of March 27, 2020, there has been one confirmed case of COVID-19 onboard one of the NAS Pensacola complexes. The responsible command has taken all the necessary steps to ensure the health and safety of its personnel. The health and well-being of our personnel and their families remains our top priority so NAS Pensacola (NASP) has directed implementation of the following additional measures per guidance from Navy Region Southeast and higher headquarters to protect our Sailors, civilians and contractors and their families:

- The Secretary of Defense has mandated that all installation be at Health Protection Condition Charlie and NASP has taken all the steps to meet that requirement.

- NASP and all Navy installations have implemented a new screening process for personnel entering buildings. The COVID-19 Questionnaire, as seen here, will be used to screen personnel. Take a look at the questionnaire every morning before you leave your residence. If you answer yes to any of the questions follow the directions on the form and notify your supervisor. Please continue to wash your hands regularly and practice social distancing.

- If you feel ill, please stay home. Supervisors should educate the workforce on personnel policies that support employee decisions to stay home (such as annual or sick leave, or other weather and public safety leave provisions).
- TRICARE beneficiaries can use the COVID-19 hotline at 1-800-TRICARE or www.mhsnurseadvice.com.

| CUSFF/NAVORTH COVID-19 Screening Questionnaire (V2020.03.17) | |
|---|--------|
| 1. ARE YOU CURRENTLY SICK with any of the following symptoms? | YES NO |
| a. Fever | |
| b. Cough | |
| c. Sore Throat | |
| d. Shortness of Breath | |
| If "YES", LEAVE/DO NOT ENTER the workplace, GS inform supervisor, CTR inform employer, put a clean mask on when one is available, and contact/report to your medical provider (call ahead to inform them of your pending arrival). Follow CDC Guidance. ² *Entry denied | |
| 2. Have you TRAVELED INTERNATIONALLY in the past 14 days? | YES NO |
| If "YES", LEAVE/DO NOT ENTER the workplace. Uniformed personnel: Complete 14 days of ROM. ² *Entry denied GS/CTR: DO NOT ENTER workplace for 14 days, GS inform supervisor, CTR inform employer. ² Follow CDC Guidance. ³ *Entry denied | |
| 3. Have you TRAVELED DOMESTICALLY (U.S.) outside of your local area in the past 14 days? | YES NO |
| If "YES", self-monitor for fever, cough, difficulty breathing. To extent possible, implement social distancing. If symptoms develop, immediately contact/report to your medical provider (call ahead to inform them of your pending arrival). Follow CDC Guidance. ¹ | |
| 4. Have you had CLOSE PERSONAL CONTACT, with anyone who has been diagnosed with COVID-19 in the past 14 days? (per criteria below) | YES NO |
| a. Within 6 feet for prolonged period of time | |
| b. In direct contact with infectious secretions (been coughed/sneezed upon, etc.) | |
| If "YES", LEAVE/DO NOT ENTER the workplace. Put a clean mask on when one is available and contact/report to your medical provider (call ahead to inform them of your pending arrival) for quarantine determination. *Entry denied | |
| 5. Once instructed by higher authority to conduct TEMPERATURE CHECKS: | |
| a. If temperature is less than 100°F (37.8°C), allow access. Screening is complete. | |
| b. If temperature is equal to or higher than 100°F (37.8°C), LEAVE/DO NOT ENTER the workplace, GS inform supervisor, CTR inform employer, put a clean mask on when one is available, and contact/report to your medical provider (call ahead to inform them of your pending arrival). Follow CDC Guidance. ¹ *Entry denied | |

ROM: Restriction of Movement

² <https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html>

² OSD Memo Force Health Protection Guidance supp 4 (11Mar20)

³ <https://www.cdc.gov/coronavirus/2019-ncov/travelers/after-travel-precautions.html>

- NASP Police have been directed to break up any large gatherings of people not involved in official duties.
- MWR and other services updates:
 - All fitness centers and aquatic facilities are closed
 - Single Sailor/Liberty Centers are closed
 - Restaurants will only offer take out services. Mustin Beach Club is closed.
 - Bowling, Theater, Library, and Auto Skills are closed
 - Cabins, Cottages and RV Parks will not accept new reservations
 - Golf course is open, but Golf Pro-shop is closed
 - Marinas and RV Parks will not receive new patrons and not offer community programs
 - Navy Gateway Inns and Suites remains open to mission essential travelers only
 - Child Youth Programs will remain open at level 2. Command endorsement is required for parents who are unable to provide self-care for their children
 - All playgrounds are secured
 - Chapels are secured
 - Barrancas and Ski beaches are only open to active duty and their dependents. Lifeguards will enforce physical distancing
- Galley service shall be restricted to rations in kind. Emergency responders, mission essential personnel eligible for galley patronage, and active duty personnel assigned to the installation may use the galley.
- Fleet and Family Support Center is closed to all in-person services. Services are available over the phone at (850) 452-5990. Leave a message and FFSC will return your call.
- The Navy and Marine Corps Relief Society Office is closed, but assistance is still available by calling 850-452-2300. Please leave a message and a caseworker will call you back.

PRACTICAL TIPS

- **Clean** your hands – Use soap and water for 20 seconds; use hand sanitizer with minimum 60% alcohol.
- **Cover** your cough or sneeze
- **Confine** yourself at home when sick until advised by your healthcare provider.
- **Crowd** avoidance

INFORMATION RESOURCES

- CDC COVID-19 situational information: <https://www.cdc.gov/coronavirus/2019-ncov/index.html>
- CDC tips for work and home: <https://www.cdc.gov/nonpharmaceutical-interventions>
- CDC cleaning & disinfecting recommendations: <https://www.cdc.gov/coronavirus/2019-ncov/community/home/cleaning-disinfection.html>
- CDC Guidance for Travelers: <https://www.cdc.gov/coronavirus/2019-ncov/travelers/index.html>
- Military Health System: <http://health.mil>
- Tricare Nurse Advice Line: 1-800-TRICARE (874-2273) or www.mhsnurseadviseline.com

LOCAL LEAVE POLICY

Active duty service members are restricted from taking leave outside of the local area until further notice. The designated radius for local leave is 100 miles, and the NASP Commanding Officer has directed Sailors assigned to NASP to restrict their movement from their home of record to work and to places of necessity. Any requests for leave outside the local area for emergency reasons will require approval from the first Flag Officer in the chain of command.

PCS/OFFICIAL TRAVEL

Sailors with Permanent Change of Station (PCS) orders that have not initiated travel should contact the Navy Personal Command (NPC) for guidance at 1-833-330-6622. Official travel for service members and Navy civilians will require an exception.

NASP EMPLOYEES

Along with following the practical tips above, supervisors and employees should be prepared to deal with this matter as they would when regular seasonal flu risks hit the workplace. Follow your command's normal sick call procedures. Those who are sick should stay home and see their health care provider as needed. To take care of yourself or a family member, leave authorization should follow normal timekeeping policy and processes. Civilian employees are encouraged to limit travel and stay within the recommended 100-mile radius. Where applicable and eligible, Ad Hoc Telework agreements should be reviewed and considered for mission continuity when and where necessary.

FUTURE UPDATES

Monitor news resources and public health updates regularly to stay informed. NASP will continue to provide Navy-specific updates as needed for the Navy family on the NASP Facebook page.